POSITION PROFILE

DIRECTOR, INFUSION PHARMACY

Dana-Farber Cancer Institute

Boston, MA
ABOUT DANA-FARBER CANCER INSTITUTE

Located in Boston and the surrounding communities, Dana-Farber Cancer Institute brings together world-renowned clinicians, innovative researchers and dedicated professionals, allies in the common mission of conquering cancer, HIV/AIDS and related diseases. Combining extremely talented people with the best technologies in a genuinely positive environment, we provide compassionate and comprehensive care to patients of all ages; we conduct research that advances treatment; we educate tomorrow’s physician/researchers; we reach out to underserved members of our community; and we work with amazing partners, including other Harvard Medical School-affiliated hospitals.

For more information on the Dana-Farber Cancer Institute, please visit their website.

THE OPPORTUNITY

The Director of Pharmacy Infusion Services is responsible for the oversight of the adult ambulatory pharmacy infusion areas and for pharmacy dispensing operations for the Longwood campus, Chestnut Hill location, and pharmacy regulatory compliance. The Director sets goals and provides strategic direction for the pharmacy infusion services. The Director also works closely with pharmacy leadership to ensure pharmacy infusion efforts are coordinated across the various areas of the pharmacy department.
CANDIDATE PROFILE

- Provides management, supervision and leadership to Dana-Farber Cancer Institute pharmacy staff.
- Provides oversight to the development and implementation of efficient workflows within the pharmacy.
- Work collaboratively with nursing, medicine, and operations leadership to set direction and manage operations of the department and Institute. Serves as liaison between pharmacy and medical staff, nurses and other professional staff.
- Participates in preparing and monitoring operating and capital and expense budgets.
- Participates in strategic planning within the pharmacy department.
- Develops, implements, and ensures compliance with departmental and organizational policies and procedures. Also ensures compliance with all Institute standards, state/federal regulatory agencies and accreditation bodies related to medication management.
- Collaborates with professional staff to develop and coordinate quality improvement efforts.
- Participate in and lead many departmental and interdepartmental committees
- Coordinate operational and clinical pharmaceutical care responsibilities
- Review/follow-up safety reports in collaboration with the Medication Safety Officer

Qualification Requirements

- A Bachelor’s Degree or Doctorate in Pharmacy from an accredited college of Pharmacy is required
- 10+ years of hospital pharmacy experience, 6 years of pharmacy management experience, and 4 years in a pharmacy administration role
- Must be licensed to practice pharmacy in the Commonwealth of Massachusetts. Certification, an advanced degree or training related to a specialty practice area is preferred.
- Exceptional oral and written communication skills.
- Ability to dispense medication accurately and efficiently, with particular attention to details.
- Prioritization and organization of work under stress and time constraints.
- Problem solving and critical thinking skills needed.
- Ability to prevent and resolve intradepartmental and interdepartmental problems
- Ability to make and implement decisions.
- Must have supervisory training, organization, and time management skills in order to achieve departmental goals.
**Compensation**

The salary range for this position is $173-208K, based upon experience.

Organization offers an excellent benefits package that includes options for medical, dental, vision, and retirement savings, as well as other great benefits including 4 weeks’ vacations, 10 paid holidays, and 12 sick days per year.

*At Dana-Farber Cancer Institute, we work every day to create an innovative, caring, and inclusive environment where every patient, family, and staff member feels they belong. As relentless as we are in our mission to reduce the burden of cancer for all, we are equally committed to diversifying our faculty and staff. Cancer knows no boundaries and when it comes to hiring the most dedicated and diverse professionals, neither do we. If working in this kind of organization inspires you, we encourage you to apply.*

Dana-Farber Cancer Institute is an equal opportunity employer and affirms the right of every qualified applicant to receive consideration for employment without regard to race, color, religion, sex, gender identity or expression, national origin, sexual orientation, genetic information, disability, age, ancestry, military service, protected veteran status, or other groups as protected by law.

**CONTACT**

Koya Partners, the executive search firm that specializes in mission-driven search, has been exclusively retained for this engagement. Kim Dukes, Managing Director and Kristina Dorne, Senior Search Associate of Koya Partners have been exclusively retained for this search. To express interest in this role please submit your materials [here](#). All inquiries and discussions will be considered strictly confidential.

Koya Partners is committed to providing reasonable accommodation to individuals living with disabilities. If you are a qualified individual living with a disability and need assistance expressing interest online, please email [dana-farber_director@koyapartners.com](mailto:dana-farber_director@koyapartners.com). If you are selected for an interview, you will receive additional information regarding how to request an accommodation for the interview process.

**ABOUT KOYA PARTNERS**

Koya Partners, a part of Diversified Search Group, is a leading executive search and strategic advising firm dedicated to connecting exceptionally talented people with mission-driven clients. Our founding philosophy—*The Right Person in the Right Place Can Change the World*—guides our work as we partner with nonprofits & NGOs, institutions of higher education, responsible businesses, and social enterprises in local communities and around the world.

**FOR MORE INFORMATION,**

[www.koyapartners.com](http://www.koyapartners.com)